

Edward Williams

(303) 567-8901 • edwardwilliams@gmail.com

<http://www.linkedin.com>

Personal Brand Site: www.youinstabrand.com/Edward-Williams

I am a hard worker who gets along great with my co-workers

SUMMARY

Communication / Enthusiastic / Ethical / Intelligent

Intelligent / Hard working / / Motivated / Adaptable / Responsible

I am an easy person to get to know and I love talking to and working with people. My easy going personality is a strong asset that allows me to communicate with people easily and effectively. My skills as a calm problem solver has helped me to develop a reputation as the person to call when there is a need for a quick, error-free solution.

- GOAL ORIENTED - I've learned through past achievements that having a clear, stated goal gets you where you want to be quicker
- DISPLAYS LEADERSHIP - I practice leadership by taking command and responsibility for a task and driving a project toward completion
- MARKETABLE - Never doing things in a "bubble", but instead always striving to see the big picture within the marketplace
- POSITIVE - My underlying positive nature means I seek out the positive aspect of any situation and move in that direction
- ACTION-ORIENTED - Never resting on successes, I always push forward to the next goal
- DISPLAYS LEADERSHIP - I practice leadership by taking command and responsibility for a task and driving a project toward completion

CORE COMPETENCIES that Maximize Reception in the Marketplace!

Friendly

Approachable

Positive

Cheerful

Adaptable

I am easy to work with and focus on the task at hand.

PUNCTUAL

AMBITIOUS

COMMUNICATOR

HONEST

POLITE

HELPFUL

RESPONSIBLE

LIKABILITY

Past employers will say that I am an asset to the organization

My presence in a company will rise the tides of all boats!

Taco Bell, Inc.

FROM: 2/2/2002

TO: 4/4/2004

- I always go the extra mile
> RESULT: My work stands out as being carefully executed
- I work well with my fellow employees
> RESULT: This creates a positive atmosphere in the workplace
- I make and keep friends easily
> RESULT: This allows me to accomplish more in a group situation

Ford Motor Company

FROM: 5/5/2007

TO: 9/9/2009

- I lead a team of customer service pros for a recall
> RESULT: It mitigated the negative press and smoothed things over
- I received the highest customer service feedback score
> RESULT: It resulted in a nice promotion and a sweet bonus!

Brookstone Tires

FROM: 5/5/2008

TO: 6/6/2014

- Became the first person to head the Customer Service Department within their first year of employment
> RESULT: Set the stage for the personal advancement within the company

SOFTWARE APPLICATION PROFICIENCY

Excel

Goldmine

MS Word

PowerPoint

EDUCATION

San Diego State University

4 Years

MAJOR: Marketing

- Customer Relations
- Social Media Marketing

American Marketing Academy

2 Years

MAJOR: Internet Marketing

- Psychology of Selling